**MINUTES OF A MEETING OF NORMANTON TOWN COUNCIL**

**Held on Tuesday 11th April 2017**

**Present:** Councillor Mrs E. Blezard

Councillor Miss J. Farrar

Councillor J. Hepworth

 Councillor S. Hudson – Deputy Mayor

 Councillor F.D. Jones

 Councillor Mrs H.W. Jones

 Councillor Mrs L. Masterman

Councillor B. Mayne

 Councillor Mrs P. Mayne

 Councillor Mrs A. Moran

 Councillor Mrs C. Moran, BEM

 Councillor R. Seal

 Councillor B. Smith

 Councillor A. Wassell

 Councillor K. Wilson, JP

Councillor Mrs M. Vickers

**181. Welcome & Apologies**

In the absence of the Mayor, the Deputy Mayor chaired the meeting.

The Deputy Mayor welcomed everyone to the meeting. Apologies from members for their inability to attend were recorded in the apology book.

**182. Mayors Announcements**

The Deputy Mayor provided a list of engagements for the coming month.

 April/May

 14th April Easter Bonnet Competition Snydale Care Home

 22nd April St George’s Day Celebration Snaith & Cowick

 25th April Normanton Camera Club Annual Exhibition

 28th April Mayor’s Charity Concert Morley

 30th April Mayor’s Civic Service Goole

 30th April Mayor’s Civic Service Featherstone

 5th May Mayor at Home Wakefield

 6th May Mayor’s Charity Ball Morley

The Mayor’s Chaplin led the Council in prayers.

**183. Members Declarations of Interest**

Members were reminded of the requirement to make an appropriate declaration at the meeting on any item in which they had an interest in accordance with the code of conduct.

The following declarations were made:

Councillor Mrs E. Blezard

Non Pecuniary Interest – Planning

Member of the WMDC Planning Committee

Councillor A. Wassell

Non Pecuniary Interest – Planning

Member of the WMDC Planning Committee

**184. Public Bodies (Admission to Meetings) Act 1960**

There were no items of a confidential nature from which the public and press were required to be excluded.

**185. Members of the Public.**

There were no members of the public present who wished to ask questions.

**186. Co-option of a Councillor**

It was reported that one written application had been received from Mrs Mary Vickers.

Mrs Vickers was asked to give a short introduction and left the room whilst voting took place.

RESOLVED that Mrs Mary Vickers be co-opted as a Councillor for the Altofts Ward.

Councillor Mrs M. Vickers signed the acceptance of office form and joined the council for the remainder of the meeting.

**187. Minutes of Council Meeting**

RESOLVED that the minutes of a meeting of Normanton Town Council held on Tuesday 14th March 2017 (Minute Numbers 162-180; Pages 62-68) be received as a true record and the contents contained therein be approved.

(Proposed by Councillor Mrs C. Moran, BEM / Seconded by Councillor Mrs P. Mayne)

**188. Minutes of the Finance and General Purposes Committee**

RESOLVED that the minutes of a meeting of the Finance and General Purposes Committee held on Friday 31st March 2017 (Minute Numbers 53-62; Pages 24-26) be received as a true record and the contents contained therein be approved.

(Proposed by Councillor B. Smith/ Seconded by Councillor Mrs P. Mayne)

**189. Correspondence**

RESOLVED that a response from Citizens Advice regarding debt advice be received.

RESOLVED that a letter from NALC about precept increases and referendum principles be received.

RESOLVED that a thank you letter from the Alice Bacon Trust be received.

RESOLVED that a letter from Newlands Primary School Council be received.

Councillor Miss J. Farrar expressed an interest in becoming a school governor.

RESOLVED that an e-mail from Post Office Counters be received.

It was felt that the Town Council should look at other alternatives for a Post Office on the Woodhouse estate.

RESOLVED that a request for an approved absence for 6 months be granted to Councillor J Botterill due to work commitments. The would be effective from 7th April to 6th October.

**190. External Organisations**

RESOLVED that the minutes of the Meet ‘N’ Eats Diner meeting held on Wednesday 22nd March 2017 be received.

**191. Reports from Outside Bodies**

There were no reports from members on Outside Bodies.

**192. Town Hall Sub-Committee – Delegated Authority**

RESOLVED that the Town Hall Sub-Committee be given delegated authority to deal with all issues relating to the transfer of Normanton Town Hall.

**193. Public Toilets**

There was a general feeling amongst the public that the public toilet provision in Normanton was not sufficient.

It was acknowledged that facilities were available at Lidl but these were not always fit for use.

Members agreed that Normanton Town Council and WMDC did not have funding to provide toilets at the present time but felt that something could be done by working in partnership with others.

It was suggested that a Toilet working group be established to look at this in more detail.

The following members expressed an interest: -

Councillor Mrs E. Blezard

Councillor Miss J. Farrar

Councillor F.D Jones

Councillor Mrs H.W. Jones

Councillor Mrs C. Moran, BEM

Councillor R. Seal

Councillor B. Smith

Councillor K. Wilson, JP

Councillor A. Wassell

RESOLVED that the Toilet working group be established to discuss the issue in more detail.

**194. Unsung Heroes**

RESOLVED that Mr Eurig Thomas of Normanton and Altofts Senior Citizens Association be nominated for the Unsung Heroes award due to his involvement in the NASCA group and his support for elderly people in the community.

**195. Mayor and Deputy Mayor Elect**

RESOLVED that Councillor Steven Hudson be nominated as Mayor Elect for the ensuing municipal year.

RESOLVED that Councillor Denton Jones be nominated as Deputy Mayor Elect for the ensuing municipal year.

**196. Accounts for Payment**

RESOLVED that the list of accounts for payment totalling £19,236.92 be approved for payment.

**197. Planning**

RESOLVED that the following planning lists be received with no objections.

Validated Applications: Determined Applications:

14th March 2017 20th – 24th March 2017

22nd March 2017

29th March 2017

In the absence of any further business the Deputy Mayor thanked everyone for their attendance and closed the meeting.