NORMANTON TOWN COUNCIL

Mrs Donna Johnston FdA, FSLCC **Town Clerk & RFO**

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To all members of Normanton Town Our ref: DJ/hs

Council Date: 07 September 2022

Please Reply to: Donna

Dear Councillor,

You are hereby summoned to attend an **ORDINARY MEETING OF NORMANTON TOWN COUNCIL** which is to be held on **Tuesday 13**th **September 2022** at **All Saints Church, High Street, Normanton, WF6 1NT** at **6.30pm**.

IF YOU ARE UNABLE TO ATTEND, PLEASE SUBMIT YOUR APOLOGIES AND REASONS TO THE TOWN CLERK PRIOR TO THE MEETING.

Yours sincerely

Mrs Donna Johnston FdA, FSLCC

Town Clerk & RFO.

Meeting of Normanton Town Council

Tuesday 13th September 2022 at 6.30pm at All Saints Church **AGENDA**

054.	Mayors Announcements	
054.	To receive any announcements that the Mayor may wish	
	to make (for information only).	
	to make (for information only).	
	The Mayors Chaplain will lead the Council in prayers.	
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055.	Apologies for Absence	
	To receive apologies for absence.	
056.	Declarations of Interest	
	To receive any declarations of interest not already	
	declared under the Council's Code of Conduct or	
	members Register of Disclosable Pecuniary Interests.	
057.	Members of the Public	
	To receive questions and comments from members of	
	the public.	
	(Session limited to 3 minutes per person and 15 minutes overall)	
058.	Guest Speaker	
	To receive a presentation from ESH on the proposed	
	development of social housing at Pingle Field.	
059.	Minutes	
	Meeting of Council	ENC A
	To receive and sign the minutes of a meeting of	
	Normanton Town Council held on Tuesday 12 th July 2022	
	(Minute Numbers 038-053; Pages 16-22) and approve	
	the contents contained therein.	
	Joint Finance and Property Committee	ENC B
	To receive the minutes of a meeting of a Joint Finance	
	and Property Committee held on Wednesday 13 th July	
	2022 (Minute Numbers 1-3; Pages 1-2).	

	Staffing Committee	ENC C
	To receive the minutes of a meeting of a Staffing	
	Committee held on Tuesday 6 th September 2022 (Minute	
	Numbers 10-15; Pages 4-5).	
060.	Notes - Consultations Working Group	ENC D
	To receive the notes of a meeting of the Consultations	
	Working Group held on Friday 22 nd July 2022.	
061.	Correspondence	
	To receive any correspondence - for information only	
	(unless otherwise stated).	
	i) Yvette Cooper MP	ENC E
	Reply to letter regarding ethical standards in local	
	government.	
	ii) The Big Conversation	ENC F
	Feedback from a resident which was forwarded to	
	the Town Council along with our response.	
	iii) Better Busses for West Yorkshire	ENC G
	Campaign information and a request to send a	
	template letter to the Mayor of West Yorkshire on	
	behalf of the Town Council.	
062.	Civility & Respect Project	ENC H
	To consider passing a resolution to sign up to the civility	
	and respect pledge.	
063.	Reports from District Councillors	
	To receive verbal reports from District Councillors on	
	matters impacting on Normanton and Altofts.	
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064.	External Organisations	
	To receive updates from members who attend external	
	organisations.	
065.	Outside Bodies	
	To receive updates from Council representatives on	
	Outside Bodies.	
066.	Financial Matters	
	To consider the list of invoices due for payment in	To follow
	September 2022.	
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	To receive the list of payments made under the Clerks Authority in July and August 2022.	ENC I
	To receive the Bank Reconciliation for June and July 2022.	ENC J
	To receive the report of the external auditor for the 2021-22 financial year.	ENC K
067.	Smaller Authorities Audit Appointments To consider if the Council wishes to opt out of the central audit appointment service for the five-year period to 2027.	ENC L
068.	Altofts Junior School – School Streets Proposal To consider a proposal from WMDC to create a 'School Street' at Altofts Junior School.	ENC M
069.	Planning To consider the planning applications in the enclosed schedules.	ENC N