# NORMANTON TOWN COUNCIL



Mrs Donna Johnston FdA, FSLCC

**Town Clerk & RFO**

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**PUBLIC NOTICE OF MEETING**

A meeting of the **Allotments Committee** will be held on **Thursday 1st October 2020** at **11:00am**.

In accordance with the Local Authority and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting is being conducted remotely via the Zoom video conferencing platform.

To join the meeting please use this link:

<https://zoom.us/j/92952584116?pwd=WFQ2TVo2TW9DeSsyYzB2N0FSa2FVZz09>

Or log in to the Zoom App:

Meeting ID: 929 5258 4116 Password: 861244

Yours sincerely



Mrs Donna Johnston FdA, FSLCC

Town Clerk & RFO.

## AGENDA

**1. Welcome and Apologies**

To receive apologies and approve reasons for absence.

**2. Member’s Declarations of Interests**

To receive Declarations of Interest from Members on any item on the agenda, in accordance with the Code of Conduct.

**3. Public Bodies (Admission to Meetings) Act 1960**

To consider if any item on the agenda should be taken in private due to confidentiality.

**4. Allotment Policies ENC A**

To consider the enclosed Allotment Policies which have been created to standardise our approach to issues on allotments.

**5. Allotment Tenant Handbook ENC B**

To consider the enclosed Allotment Tenant Handbook which has been created to link in with the allotment policies previously discussed.

**6. Allotment Appeals Policy ENC C**

To consider the enclosed Allotment Appeals Policy which has been created to standardise our approach to allotment issues.

**7. Allotment Inspections**

To consider what approach to take with regard to annual inspections which should have taken place in June/July.

**8. Allotment Waiting List and Occupancy ENC D**

To receive an update on the allotment waiting lists and occupancy numbers.

**9. Allotment Allocation Issues**

To receive a report on issues surrounding the allocation of allotments.

**10. Site Specific Issues**

To consider any site-specific issues raised by Site Representatives.

**11. Review of Decision - Gladstone Street Allotments TO FOLLOW**

To review a decision regarding the installation of fencing by a tenant at Gladstone Street Allotments.