**MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE**

**Held on Friday 20th July 2018 at 11:00am at Normanton Town Hall**

**Present:** Councillor Mrs H.W. Jones

Councillor B. Mayne

 Councillor Mrs P. Mayne – Vice-Chairman

 Councillor Mrs A. Moran

 Councillor Mrs C. Moran, BEM

 Councillor R. Seal

 Councillor Mrs M. Vickers

**Councillors Absent:** Councillor Mrs E. Blezard, Councillor B. Smith, Councillor A. Wassell

**17. Welcome and Apologies**

In the absence of the Chairman, the Vice-Chairman welcomed everyone to the meeting.

The following apologies were received and confidential reasons provided to members:

Councillor Mrs E Blezard – Apologies received and approved.

Councillor B Smith – Apologies received and approved.

Councillor A Wassell – Apologies received and approved.

RESOLVED that the apologies be received and approved where indicated.

**18. Members Declarations of Interest**

Members were reminded to declare an interest on any item on the agenda in which they had an interest which was not already declared on their register of interests form.

There were no declarations made.

**19. Public Bodies (Admission to Meetings) Act 1960**

There were no items of a confidential nature that required exclusion of the public and press.

**20. Minutes**

RESOLVED that the minutes of a meeting of the Finance and General Purposes Committee held on Friday 25th May 2018 (Minute Numbers 1 - 16; Page Numbers 1 - 5) be received as a true record and the contents contained therein be approved.

(Proposed by Councillor Mrs C. Moran, BEM / Seconded by Councillor B. Mayne)

**21. Budget Review 2018/19**

The Town Clerk circulated a report on the performance against budget for the first quarter of the 2018/19 financial year along with the cash book for April, May and June 2018.

RESOLVED that the budget report and cash book be received and approved.

**22. Youth Activity Fund**

RESOLVED that the following grants from the Youth Activity Fund be approved:

Normanton Sports Acro - £100.00

Prince of Wales Hospice - £100.00

Diamond Cheerleading - £100.00

The Well Project - £100.00

**23. Cyber Essentials**

RESOLVED that the Town Council does not pursue Cyber Essentials accreditation at this stage due to the prohibitive costs.

**24. Microsoft Sharepoint and Back-up**

RESOLVED that the Finance Committee approve in principle the move to Sharepoint and that further information be obtained from the IT service provider on the final costs.

In the absence of any further business, the Vice-Chairman thanked everyone for their attendance and closed the meeting.