**MINUTES OF A MEETING OF NORMANTON TOWN COUNCIL**

**Held on Tuesday 13th December 2016**

**Present:** Councillor D. Appleyard - Mayor

Councillor Mrs E. Blezard

Councillor Miss J. Farrar

Councillor J. Hepworth

 Councillor S. Hudson – Deputy Mayor

 Councillor F. D. Jones

 Councillor Mrs H. W. Jones

 Councillor Mrs L. Masterman

Councillor B. Mayne

 Councillor Mrs P. Mayne

 Councillor Mrs A. Moran

 Councillor Mrs C. Moran, BEM

 Councillor R. Seal

 Councillor B. Smith

 Councillor A. Wassell

 Councillor K. Wilson, JP

**124. Welcome & Apologies**

The Mayor welcomed everyone to the meeting. Members’ apologies for their inability to attend were recorded in the apology book.

The Mayor made a special welcome to Councillor K. Wilson, JP and Councillor Mrs H.W. Jones who had been unable to attend recently due to ill health.

**125. Mayors Announcements**

The Mayor’s Chaplain led the Council in prayer.

The Mayor reported that he would be attending the following events over the coming weeks:

14th December 2016 Talking Newspaper Coffee Morning

14th December 2016 Wakefield Civic Carol Service

15th December 2016 Nativity at St John the Baptist Catholic Primary School

15th December 2016 Christmas Celebration at St John’s Church

18th December 2016 Carol Service at All Saints Parish Church

18th December 2016 The Deputy Mayor would be attending the Carol Service at the Hebron Church

20th December 2016 Mayor’s Festive Coffee Morning

24th December 2016 Christingle Service at All Saints Parish Church

**126. Members Declarations of Interest**

Members were reminded of the requirement to make an appropriate declaration at the meeting on any item in which they had an interest in accordance with the code of conduct.

All members of the Town Council declared a pecuniary interest as their telephone allowances were included on the Accounts for Payment.

Councillor Mrs E. Blezard

Non Pecuniary Interest – Planning

Member of the WMDC Planning Committee

Councillor F.D. Jones

Non Pecuniary Interest – Planning

A family member has a planning application listed.

Councillor K. Wilson

Non Pecuniary Interest – Planning

There was an application submitted by an outside body which he is a member of.

Councillor A. Wassell

Non Pecuniary Interest – Planning

Member of the WMDC Planning Committee

**127. Public Bodies (Admission to Meetings) Act 1960**

There were no items of a confidential nature from which the press and public were required to be excluded.

**128. Members of the Public.**

There were no members of the public present who wished to ask questions.

**129. Minutes of Council Meeting**

RESOLVED that the minutes of a meeting of Normanton Town Council held on Tuesday 8th November 2016 (Minute Numbers 109-123; Pages 44-48) be received as a true record and the contents contained therein be approved.

(Proposed by Councillor Mrs C. Moran, BEM / Seconded by Councillor Mrs P.Mayne)

**130. Minutes of Special Projects Committee**

RESOLVED that the minutes of a meeting of the Special Projects Committee held on Wednesday 2nd November 2016 (Minute Numbers 57-70; Pages 28-33) be received as a true record and the contents contained therein be approved.

(Proposed by Councillor Mrs E. Blezard / Seconded by Councillor Miss J. Farrar)

It was reported that the service at Haven Lodge had been very well received and much appreciated by the residents.

**131. Notes of a Public Gala Meeting**

RESOLVED that the notes of a Public Gala Meeting held on Wednesday 2nd November 2016 be received as a true record, the contents will be discussed in more detail at a future meeting of the Special Projects Committee.

(Proposed by Councillor Mrs E. Blezard / Seconded by Councillor Mrs C. Moran, BEM)

**132. Minutes of Special Projects Committee**

RESOLVED that the minutes of a meeting of the Special Projects Committee held on Wednesday 23rd November 2016 (Minute Numbers 71-76; Pages 34-36) be received as a true record and the contents contained therein be approved.

(Proposed by Councillor Mrs E. Blezard / Seconded by Councillor Miss J. Farrar)

**133. Minutes of Finance and General Purposes Committee**

RESOLVED that the minutes of a Meeting of the Finance and General Purposes Committee held on Wednesday 23rd November

2016 (Minute Numbers 29-42; Pages 13-18) be received as a true record and the contents contained therein be approved.

(Proposed by Councillor Mrs P. Mayne / Seconded by Councillor Mrs E. Blezard)

Councillor B. Smith offered his thanks to the Vice-Chairman for chairing the meeting in his absence.

**134. Correspondence**

KOYLI Memorial Appeal

RESOLVED that a letter of thanks from the KOYLI Memorial Appeal be received.

Yorkshire Internal Audit Services

RESOLVED that a letter from the Yorkshire Internal Audit be received and the contents noted. Members were pleased that the Auditor had found the accounts to be in a satisfactory condition.

**135. Reports from Outside Bodies**

Jigsaw

Councillor Miss J. Farrar reported that the breakfast with Santa, which was taking place on Saturday 17th December was now full with a reserve list. It was reported that local café Tasty Bites had donated the muffins and a number of volunteers were lined up to assist as Father Christmas and elves.

Welbeck

Councillor B. Mayne reported that waste has increased recently and no final decision had been made on the future of the Welbeck site.

PACT Meeting

Councillor S. Hudson and Councillor Miss J. Farrar attended the recent PACT meeting and found that a number of residents had some serious concerns regarding crime in the area. It was reported that Normanton Town Council had been trying to arrange with the inspector and it was reported that a new Sergeant would be taking up post from the 12th December. It was suggested that the meeting with Inspector Paul Sullivan should be chased up ASAP and members asked for a statement from the Town Council for the PACT meeting in January.

**136. Accounts for Payment**

RESOLVED that the list of accounts of payment totalling £16,532.78 be approved.

**137. Planning**

 Planning lists were circulated and received as follows:

 Validated Applications:

 7th November 2016

 22nd November 2016

 29th November 2016

 6th December 2016

 Planning Decisions:

 31st October – 4th November 2016

 7th – 11th November 2016

 21st – 25th November 2016

 28th November – 2nd December 2016

 No objections were made.

In the absence of any further business, the Mayor thanked everyone for their attendance and closed the meeting.