**MINUTES OF A MEETING OF THE ALLOTMENTS COMMITTEE**

**Held on Tuesday 19th December 2017 at 10:00am at Normanton Town Hall**

Present: Councillor F.D. Jones – Allotments Liaison Officer

 Councillor B. Mayne

 Councillor Mrs P. Mayne – Vice-Chairman

 Councillor R. Seal

 Councillor Mrs M. Vickers

Councillor A. Wassell – Chairman

**13. Welcome and Apologies**

The Chairman welcomed everyone to the meeting.

Members apologies for their inability to attend were recorded in the apology book.

**14. Member’s Declarations of Interests**

Members were reminded of the requirement to make an appropriate declaration at the meeting on any item in which they had an interest.

 There were no declarations made.

**15. Public Bodies (Admission to Meetings) Act 1960**

There were no items of a confidential nature from which the press and public were required to be excluded.

**16. Request to Keep Pigs**

A written request had been received from a tenant at Ellins Terrace 2 to keep a litter of pigs in the large asbestos shed on site.

The applicant was of good standing with a good plot record and had reared livestock on other plots without complaint.

Members gave consideration to the following documents:

1. Code of Recommendations for the Welfare of Livestock, Pigs, DEFRA 2003;
2. A Guide for New Keepers, Pigs, DEFRA 2007;
3. Keeping Pigs – What you need to Know, Pig Brother 2015.

Members had concerns about the suitability of the plot and asked that the applicant draw up a proposal setting out the following:

1. Plan of building (Proposed and Existing);
2. Waste management plan (Solid and Liquid);
3. Lighting requirements;
4. Suitability of flooring;
5. Cleaning;
6. Vermin control;
7. Food storage;
8. Ventilation;
9. Cladding of pens;
10. Dimensions of pens.

RESOLVED that the application be deferred until detailed proposals had been received and if necessary, a plot inspection had been carried out.

In the absence of any further business, the Chairman thanked everyone for their attendance and closed the meeting.