**MINUTES OF A MEETING OF THE ALLOTMENTS COMMITTEE**

**Held on Wednesday 19th June 2019 at 1:30pm at Normanton Town Hall**

Present: Councillor F.D. Jones

Councillor B. Mayne

 Councillor Mrs P. Mayne – Vice-Chairman

 Councillor R. Seal

Absent: Councillor Mrs E. Blezard, Councillor S. Hudson, Councillor A. Wassell

**1. Welcome and Apologies**

In the absence of the Chairman, the Vice-Chairman welcomed everyone to the meeting.

Apologies were received and reasons approved on behalf of Councillor Mrs E. Blezard, Councillor S. Hudson and Councillor A. Wassell

**2. Members Declarations of Interest**

Members were reminded of the requirement to make an appropriate declaration at the meeting on any item in which they had an interest.

 There were no declarations made.

**3. Minutes**

RESOLVED that the minutes of a meeting of the Allotments Committee held on 6th March 2019 (Minute Numbers 32-36; Pages 23-27) be received as a true record and the contents contained therein be approved.

 (Proposed by Councillor B. Mayne / Seconded by Councillor R. Seal)

**4. Plot Clearance – Heys Buildings**

RESOLVED that plot clearance works at Heys Buildings be carried out by DCE Services Ltd at a cost of £5,650.00 excluding VAT.

**5. Water Usage**

RESOLVED that a review of water usage be deferred to the next meeting.

In the absence of any further business the Vice-Chairman thanked everyone for their attendance and closed the meeting.