

# **MINUTES OF A MEETING OF THE ALLOTMENTS COMMITTEE**

**Held on Tuesday 25<sup>th</sup> May 2021 at 6:30pm at Normanton Town Hall**

**Present:** Councillor Mrs E. Blezard  
Councillor P. Marchant  
Councillor B. Mayne  
Councillor Mrs P. Mayne – Chairman

**Absent:** Councillor Mrs C. Appleyard, Councillor R. Seal

## **1. Apologies for Absence**

Apologies were received and reasons approved on behalf of Councillor Mrs C. Appleyard and Councillor R. Seal.

## **2. Members Declarations of Interest**

Members were reminded of the requirement to make an appropriate declaration at the meeting on any item in which they had an interest.

There were no declarations made.

## **3. Minutes**

RESOLVED that the minutes of the Allotments Committee held on Thursday 29<sup>th</sup> April 2021 (Minute Numbers 30-42; Pages 9-13) be approved as a true record and signed.

## **4. Allotment Appeal**

Members considered the appeal in detail and gave consideration to the following documents:

- i) The Allotment Appeals Policy;
- ii) The tenancy history;
- iii) The outcome of the recent visit;
- iv) The eviction notices and reasons for eviction;
- v) The four emails sent by the tenant.

Members of the Committee agreed that the eviction was fair and reasonable under the circumstances and agreed that the tenancy agreement had been breached for the reasons stated.

Members agreed that the eviction would still stand, but would be placed on hold until 30<sup>th</sup> June 2021, allowing the tenant an opportunity to put right the issues identified. If the issues identified were not put right, by the date stated, then the eviction would recommence.

The issues to be rectified are as follows:

- i) All bags of waste to be removed from site;
- ii) Shed to be removed or repaired to a good standard;
- iii) Raised beds already started to be completed;
- iv) All pathways to be made safe with no steps;
- v) All remaining mounds of earth to be levelled.

In addition, the tenant MUST:

- i) Not import any more soil to the site;
- ii) Not build any new raised beds;
- iii) Not carry out any other major works other than the routine planting of crops (fruits and vegetables).

The tenancy would remain under regular review to ensure that the tenant continues to abide by the tenancy agreement, site rules and Town Council's Allotment Policies.

RESOLVED that the eviction notice for plots CY001, CY002, CY026 and CY027 issued on 7<sup>th</sup> May 2021 would remain on file but would be placed on hold until 30<sup>th</sup> June 2021 to enable the tenant to carry out the works outlined above.

## **5. Appeal Sub-Committee**

Members did not feel it was necessary to appoint a Sub-Committee at this stage.

In the absence of any further business, the Chairman thanked everyone for their attendance and closed the meeting.