**MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE**

**Held on Friday 31st March 2017**

Present: Councillor Mrs E Blezard

Councillor F D Jones

Councillor B Mayne

Councillor Mrs P Mayne – Vice-Chairman

Councillor B Smith – Chairman

1. **Welcome and Apologies.**

The Chairman welcomed everyone to the meeting. Apologies from members for their inability to attend were recorded in the apology book.

**54**. **Members Declarations of Interest.**

Members were reminded of the requirement to make an appropriate declaration at the meeting on any item(s) in which they have an interest.

There were no declarations made.

**55.** **Public Bodies (Admission to Meetings) Act 1960.**

There were no items of a confidential nature from which the public and press were required to be excluded.

**56. Minutes**

RESOLVED that the minutes of a meeting of the Finance & General Purposes Committee held on Monday 6th February 2017 (Minute Numbers 43-52; Page Numbers 19-23) be received as a true record and the contents contained therein be approved.

(Proposed by Councillor Mrs E Blezard / Seconded by Councillor B Mayne)

**57. Recommendations from Property Management Committee**

The Property Management Committee put forward a series of recommendations for the Woodhouse Community Centre and Norwood Street.

RESOLVED that the report be received, the contents noted and that:

1. Windows be replaced by Tingles at a cost of £1,632.00;
2. Kitchen work surface be replaced by Abutilon at a cost of £330.00;
3. Boxing in of gas meter by Abutilon at a cost of £162.00;
4. Replacement of taps by Abutilon at a cost of £65.00;
5. Legionella testing by Expert Water Services at a cost of £300.00;
6. Automatic Air Fresheners from Cathedral Hygiene at a cost of £260.00;
7. Norwood Street grounds maintenance by Abutilon at a cost of £860.00;
8. Woodhouse grounds maintenance by Abutilon at a cost of £720.00;
9. Replacement of sink by Abutilon at a cost to be agreed by Town Clerk and Chairman.

**58. Tree Work**

RESOLVED that the tree work at Norwood Street recommended in the Tree Hazard Report be undertaken by SDM Tree Services at a cost of £1,440.00.

**59. Desk Mats**

RESOLVED that Desk Mats be purchased from Amazon at a cost of £64.20.

**60. Cyber Essentials**

A report was circulated on the Cyber Essentials accreditation scheme. This had not been recommended by YLCA or SLCC. It was suggested that our antivirus and firewall provision should be checked and no further action taken at this stage.

RESOLVED that the report be received and the contents noted.

**61. Broadband Update**

It was reported that the Town Clerk had changed Broadband supplier from BT to NGC. This had achieved savings of £1,252.80 over the next three years.

RESOLVED that the report be received and the contents noted.

**62. Mobile Phone**

It was reported that the Pay As You Go mobile was not working very well and the Town Clerk was using her own phone at her cost.

There had been significant savings made on broadband costs and it was felt that a contract mobile phone should be provided.

RESOLVED that a mobile contract with NGC be accepted at a cost of £19.50 per month for two years.

In the absence of any further business, the Chairman thanked everyone for their attendance and closed the meeting.