**MINUTES OF A MEETING OF NORMANTON TOWN COUNCIL**

**Held on Tuesday 12th November 2019 at 6.30pm at Normanton Town Hall**

**Present:** Councillor Mrs C. Appleyard

Councillor D. Appleyard – Deputy Mayor

Councillor Mrs E. Blezard

Councillor Miss J. Farrar – Mayor

Councillor F.D. Jones

Councillor Mrs H.W. Jones

Councillor Mrs F. Marchant

Councillor Mrs L. Masterman

Councillor B. Mayne

Councillor Mrs P. Mayne

Councillor Ms J. Medford

Councillor Mrs A. Moran

Councillor Mrs C. Moran, BEM

Councillor R. Seal

Councillor D. South

Councillor K. Wilson, JP

Councillor Mrs A. Wood

Councillor W. Wood

**Members of the Public:** There were 16 members of the public present.

**Councillors Absent:** Councillor R. Best, Councillor J. Botterill, Councillor S. Hudson, Councillor A. Wassell

# 93. Mayors Welcome and Announcements

The Mayor welcomed everyone to the meeting.

The Mayors Chaplain, Reverend Alan Murray, led the Council in prayers.

RESOLVED that the Mayors report be received.

# 94. Apologies for Absence

RESOLVED that the following apologies be recorded and the reasons approved: Councillors R. Best, J. Botterill, S. Hudson and A. Wassell.

# 95. Declarations of Interest

RESOLVED that the following Declarations of Interest be received:

Councillor Mrs E. Blezard

Non-pecuniary interest

Planning

Councillor W. Wood

Non-pecuniary interest

Planning (Application submitted by a relative)

# 96. Members of the Public

Two members of the public were in attendance to raise their concerns about the Rudd Quarry Planning Application, particularly its impact on Newland Lane. It was reported that the Town Council had already submitted an objection.

# 97. Presentation of Certificates

The Council were pleased to present certificates to a number of groups who took part in the Gala 2019.

# 98. Wakefield District CAB

Simon Topham, Chief Executive of Wakefield District CAB, presented a verbal report on attendance at the Normanton outreach and gave personal thanks to the Town Council for its continued support of the Normanton outreach.

# 99. Minutes – Council

RESOLVED that the minutes of a meeting of Normanton Town Council held on Tuesday 8th October 2019 (Minute Numbers 79-92; Pages 25-29) be received and the contents contained therein be approved.

(Proposed by Councillor Mrs C. Moran / Seconded by Councillor Mrs P. Mayne)

# 100. Minutes – Special Projects Committee

RESOLVED that the minutes of a meeting of the Special Projects Committee held on Wednesday 9th October 2019 (Minute Numbers 17-21; Pages 16-18) be received and the contents contained therein be approved.

(Proposed by Councillor Mrs E. Blezard/ Seconded by Councillor Mrs H.W. Jones)

# 101. Minutes – Finance Committee

RESOLVED that the minutes of a meeting of the Finance Committee held on Friday 1st November 2019 (Minute Numbers 12-20; Pages 5-7) be received and the contents contained therein be approved.

(Proposed by Councillor Mrs E. Blezard / Seconded by Councillor F.D. Jones)

# 102. Minutes – Special Projects Committee

RESOLVED that the minutes of a meeting of the Special Projects Committee held on Wednesday 6th November 2019 (Minute Numbers 22-26; Pages 19-22) be received and the contents contained therein be approved.

(Proposed by Councillor Mrs E. Blezard/ Seconded by Councillor W. Wood)

Councillor Blezard commented on the fantastic attendance at the Remembrance Sunday events and reported that she had spoken to the Armed Forces Champion with a view to publicising our event and the liberation of pigeons.

# 103. Integrated Risk Management Plan 2020/21 Consultation

Members did not put forward any specific comments and suggested that they would like to meet with the Fire Service before responding to the consultation.

RESOLVED that an Extra Ordinary Meeting be arranged to discuss the proposals with the fire service.

# 104. Correspondence

Several emails had been received from residents relating to crime and Anti-Social Behaviour in the area.

It was suggested that we should be working closely with local schools, the police and WDH to engage with children at a young age. Examples were given about the work being undertaken by Newlands Primary School which was an example of good practice.

RESOLVED that the correspondence be forwarded to the Police for comment and that contact be made with schools after Christmas.

# 105. External Organisations

There were no reports.

# 106. Outside Bodies

It was reported that the Freeston Foundation were looking at disposal of land which now had planning for 22 houses.

RESOLVED that the report be received.

# 107. Accounts for Payment

RESOLVED that the list of accounts for payment, payments made under Clerks Authority and payments made by card be approved.

ACCOUNTS FOR PAYMENT

A & N Brass Band Band Concert – July £100.00

Altofts JFC Car Park – Gala £50.00

Blue Logic/BCN Anti-Virus September £3.00

Blue Logic/BCN Anti-Virus October £3.00

CAB Outreach Services £1,500.00

D3 Office Stationery £1.20

D3 Office Group Storage Boxes £198.14

D3 Office Group Stationery £222.42

DMS Architecture Feasibility Study £2,874.00

Express Signs Signage £151.29

IT Spectrum Printing Charges £5.34

IT Spectrum Printing Charges £131.20

John Hodgkins Gala Expenses £100.00

Advertiser Printing - Mayors Allowance £60.00

Advertiser Printing - Mayors Allowance £36.00

Advertiser Newsletters £800.00

Advertiser Adverts £611.22

Shredall Shredding £48.00

SLCC Website Webinars £72.00

Trinity Medical Halloween - First Aid £120.00

WDH Lighting Repairs – WCC £82.99

WDH Rent of Land – QED £1.00

YLCA Chairmanship Skills Training £135.00

£7,305.80

PAYMENTS MADE UNDER CLERKS AUTHORITY

Employees Wages – October £5,349.64

HMRC PAYE/NIC – September £2,174.35

WYPF Pension – September £1,370.89

WYPF Pension – October £1,152.72

Royal Mail Newsletter Delivery £836.35

Music Licence Music Licence £2,182.71

£13,066.66

PAYMENTS MADE BY CARD

Neopost Franker Credit £300.00

Amazon Stationery £3.99

Bargain Buys Napkins £2.07

Party Delights Halloween Decorations £101.06

Amazon Halloween Decorations £89.89

Amazon Halloween Sweets £85.10

Amazon Halloween Decorations £91.45

Just Gloves Cleaners Rubber Gloves £30.60

The Works Christmas Gifts (Books) £750.00

WMDC Second Hand Market £36.30

Neopost Franker Credit £300.00

Asda Halloween Refreshments £9.09

£1,799.55

# 108. Planning

RESOLVED that the planning applications dated 18th October 2019 and 29th October 2019 be received and no objections be raised.

In the absence of any further business, the Mayor thanked everyone for their attendance and closed the meeting.