

NORMANTON TOWN COUNCIL



MINUTES OF THE EVENTS COMMITTEE

Held on Monday 4th March 2024 at 1.00pm at Normanton Town Hall

Present: Councillor C Appleyard
Councillor E Blezard - Chairman
Councillor H Jones – Vice Chairman
Councillor P Mayne
Councillor T Morgan
Councillor C Parsons
Councillor P Sampson
Councillor K Wilson, JP

Donna Johnston – Town Clerk
Councillor A Bones - Observer

Absent: Councillor D Appleyard
Councillor S Hudson
Councillor M Jennings
Councillor F Marchant
Councillor J Medford
Councillor J Pritchard
Councillor D South

048. Apologies for Absence

RESOLVED that apologies be received on behalf of Councillor D Appleyard, Councillor S Hudson, Councillor M Jennings, Councillor F Marchant and Councillor J Pritchard.

049. Declarations of Interest

There were no declarations of interest recorded.

050. Minutes

RESOLVED that the minutes of a meeting of the Events Committee held on Monday 12th February 2024 (Minute Numbers 037-047; Pages 26-31) be received as a true record and signed by the Chairman.

051. Correspondence

RESOLVED that the following items of correspondence be received:

- i) Thank you letter from John Hodgkins in relation to the Gala and Talk & Slide Show.
- ii) Thank you letter from Theatre People in relation to the Christmas Lights Switch On.

052. Show Schedule

RESOLVED that the show schedule be reviewed and reduced to ensure that the event would fit in the smaller space available at the Town Hall. This included a reduction to 7 classes in the Chrysanthemum, Dahlia and Plants & Blooms sections, a reduction to 20 classes in the Vegetable Section, a reduction to 4 classes in the Children's Section and the removal of the Home Produce Section.

053. Events in 2024

Mayor Making

- It was reported that access to the church for setting up for the event would only be available from 2.30pm on the day of the event.
- The Town Clerk was delegated authority to source drinks on a sale or return basis from a local supplier.

D Day 80

- The service will take place at 7.30pm for around an hour.
- Refreshments will be served from 8.30pm – 9.10pm followed by the Beacon lighting at 9.15pm.

Civic Sunday

- The service would be held at All Saints Church on 23rd June 2024.
- The service will begin at 10.30am and last for around an hour.
- After the service the congregation will be invited to the rear of the church for a drink whilst the food is set up in the side chapel.

Party @ Haw Hill Park

- A quote for stage hire and sound equipment was approved with MB Audio Visual at a cost of £3620.00 + VAT.

Gala Weekend

- A quote for the provision of portable toilets at the Parade start point was approved with G&S Toilet Hire at a cost of £160.00 + VAT.
- Back Chat Brass be booked to lead the parade at a cost of £2,200 + VAT.

054. Terms and Conditions

RESOLVED that the terms and conditions for various events be reviewed and approved.

055. Gala Entertainment 2025

RESOLVED that the following entertainment be booked for Gala 2025 if available:

- i) Ridgeside Little Nippers and Ridgeside Falconry at a cost of £1,095.00 + VAT.
- ii) Wonder Wheelers and Circus Avago at a cost of £1,435.00 + VAT.
- iii) Fusion Extreme BM Ramp Show at a cost of £1,850.00 + VAT.

In the absence of any further business, the Chairman thanked everyone for their attendance and closed the meeting.

